

Travel & Events *Extraordinaire*[®]

Travel that fits you to a "T.E.E."™

Authorization to Charge Travel to Credit Card

SIGNATURE ON CREDIT CARD MUST BE RETURNED ALONG WITH A COPY OF FRONT & BACK OF THE CREDIT CARD – NO EXCEPTIONS.

Travel & Events Extraordinaire, an affiliate of Odyssey Travel, Inc. thanks you for choosing us for your travel needs and we trust this trip will be a memorable one. As you were advised, the service/ticket(s) you are purchasing is a pre-paid arrangement; therefore, in order to process and expedite the issuance of your document(s) and/or ticket(s) we need the information as detailed below. We also require your signature as acknowledgement and acceptance of the charge and of the cancellation/change penalties and service fees applicable that have been discussed with you. Should the cardholder's name be other than that of the traveler, please indicate the relationship.

I, _____ hereby acknowledge and authorize Travel & Events Extraordinaire to charge the amount of \$(USD)_____ to the credit card listed below for deposit/service/documents to be issued for my trip with (supplier)_____ departing_____ and I am aware of the applicable restrictions and/or penalties as shown on such ticket(s) and/or reflected in Travel & Events Extraordinaire Service Charges for cancellations and/or changes.

VISA _____ MASTERCARD _____ DISCOVER _____ AMER. EXPRESS _____ OTHER _____

Account Number _____ Exp. Date: _____

Security Code on the Back of the Card: _____ Am.Ex 4 Digits on Front _____

Name as it appears on Credit Card (please print): _____

CARDHOLDER'S SIGNATURE: _____

Cardholder's Billing Address: _____

City: _____ State: _____ Country _____ Postal Code: _____

Home Telephone: _____ Business Telephone: _____

Cell Phone: _____ Email: _____

If Cardholder NOT traveling, please print passenger name _____

Relationship to Cardholder _____

Please fully complete these pages, scan and email completed forms with your full travel details to asmith@teetravels.com or fax to 410-964-0371. For questions, call 443-250-2666.



Guest Travel Information

Please complete one form per room & include name as it appears on your passport.

<u>First Name</u>	<u>Middle Name</u>	<u>Last Name</u>	<u>Date of Birth</u>	<u>Passport Exp. Date</u>
_____	_____	_____	_____	_____
Guest #1 – Adult				
_____	_____	_____	_____	_____
Guest #2 – Adult or Child?				
_____	_____	_____	_____	_____
Guest #3 – Ad or Ch? M/F				
_____	_____	_____	_____	_____
Guest #4 – Ad or Ch? M/F				

Room View:

Resort View
 Partial Ocean View
 Ocean Front View

Room Type (Not a guarantee – hotel assigns one week prior to check in)

2 Double Beds
 King
 Accessible - Near elevator or lower level?

Check-In Date

Check-Out Date

Flight Departure Date / Time & Arrival Time

Flight Return Date / Time & Arrival Time

Departure Airport / Airline / Flight #

Return Airport / Airline / Flight #

Hotel Transfers: We may assist in coordinating your hotel transfers so even if you reserved your own air, we need the flight information. **Please email a copy of the flight itinerary to asmith@teetravels.com.**

Cancel for Any Reason Travel Insurance, which based on your total price or age, can be included on your reservation at an additional cost per person. Do you want the insurance? Yes I Accept OR No I decline insurance and understand I am not protected before/during/after travel should any flight delays, cancelations, weather, medical conditions etc. prevent me from traveling.

Expedited Customs Service: Do you want escorted Expedited Customs Service which will save you 90-120 minutes upon arrival and at departure at several island airports which may also give you full access to their departure lounge equipped with food, beverages, free Wi-Fi, TV’s restrooms, showers, and other amenities. Inquire with us for more information only depending on which island you will be traveling to and prices can range from \$80-150 per person. Excellent for clients with mobility or special needs or those with children.