



## **Honeymoon & Destination Wedding**

### **Client Pre-Qualifying Information & Questionnaire**

#### **Travel Documents:**

- 1) Full names as they appear on their travel documents at the time of travel.
- 2) Will the bride keep her maiden name until after she returns from the honeymoon?
- 3) Couple should bring their marriage certificate both for the airport and the resort which is proof of entitlement to the honeymoon packages.
- 4) Do you both have US passports?
- 5) Are the passports within 4-6 months of expiration?
- 6) Do you have enough blank pages to clear customs?
- 7) What is your email address to receive quotes, confirmations and electronic documents?
- 8) Do you qualify for military discounts (current, past, retired) or senior rates (55+ and older) or are you employed or a retired Police Officer or Firefighter? If so, discounts may apply.

#### **Flights:**

- 1) What are the exact dates/days of week and time of day you want to travel?
- 2) Due to wedding the prior night, would you be flying out the next day or would you wait a few days?
- 3) What local airport(s) can you fly from? Do you have round trip transportation to and from the airport?
- 4) What class of service? a) Coach b) Business c) First d) Military e) Senior
- 5) How early can you leave and about time would you like to return? Do you need transfer service to and from the resort or cruise pier? Do you want a shared transfer or a private transfer (extra cost)?
- 6) Seat preference – If plane is a two seat configuration, identify aisle and window seat occupants?  
If plane is a three seat configuration, identify aisle & center or window & center occupants.
- 7) Do you have any frequent flyer programs or mileage?
- 8) Do you need to be updated on the luggage costs as well as costs for overweight luggage?
- 9) Do you need any special accommodations on the flight i.e. wheelchair, ramp assistance?
- 10) Do you need to be informed of TSA, liquids and items to avoid when packing?

## Resorts:

- 1) If air is done separately and not by our agency, what are the exact dates/days of week do you want to arrive and depart? Please send a copy of airline itinerary for travel coordination.
- 2) Destination: Their specific choice or my recommendation after answering these next questions?
- 3) Location: a) Private/Secluded, b) Popular/ Touristy, c) Quiet or Active Nightlife or d) Super Sexy?
- 4) Adults only or some with kids with designated areas for adults i.e. pools, rooms, dining, etc.?
- 5) All inclusive Plan - meals, alcoholic beverages, airport transfers, room & activities – with or without air or travel insurance – please specify) OR  
European Plan – no meals or transfers included? If you are not alcoholic drinkers and wish to explore other cuisine off the property then I wouldn't recommend an all-inclusive resort.
- 6) Type of view: a) Garden or Resort View, b) Mountain View, c) Ocean View, or d) Ocean Front
- 7) Type of Accommodation: a) Studio, b) Suite, c) 1 Bedroom, d) Beach Walk Out, e) Swim Out directly into resort pool, or f) Private Accommodations (Casita, Rondoval, Overwater Bungalow) with or without private plunge pool?
- 8) Type of service: a) Standard, b) Concierge, c) Butler, d) Ultra-Inclusive in a Higher Class of Service
- 9) What activities do you prefer – a) relaxed and low key or b) fun and filled with activities?
- 10) Are you the type to swim in the ocean or just sit on the beach? There are many nice resorts but sometimes their beaches are for sunning and not swimming due to rough tides, rocky coral or seaweed.

## Destination Weddings:

Same questions as above in Resorts then:

- 1) How many people are attending? We will need a complete head count and rooming list according to the requirements of each resort.
- 2) Will the guests pay for themselves or will the bride/groom/families incur the cost?
- 3) For privacy, does the couple want their guests to stay at the same resort or at a nearby sister property?
- 4) How many days would the couple stay and would the guests stay the same amount of days?
- 5) Would the guests be coming from the same airport or different airports? I would need to work individually with them.

**All other details can be discussed once the first few questions are answered because each resort offers different packages, costs and amenities.**

## Cruises:

- 1) How many days do you want to cruise for? (Range 3, 4, 5, 6, 7, 8, 9 & longer)
- 2) What port would you prefer to sail from? If you don't like to fly and you are from the East, there are many Eastern seaports such as Baltimore, MD, Cape Liberty, NJ, New York City, NY, Boston, MA, Norfolk, VA and Charleston, SC. For Southern seaports, there's Galveston, TX, Mobile, AL and New Orleans, LA and for Western seaboard ports there's Los Angeles & San Diego, CA, Seattle, WA and Vancouver, BC. Florida ports are Miami, Fort Lauderdale, Port Canaveral, Tampa and Jacksonville.
- 3) Have you ever cruised before? If so what cruise line and do you have a past guest number?
- 4) What type of cruise are you interested in: Luxury (Cunard, Silversea, Windstar), Deluxe (Celebrity, Princess or Azamara) or Mass Market (Carnival, RCCL, Norwegian)?
- 5) What size cruise ship are you interested in – small/intimate or medium/moderate size or large/megaship with lots of activities?
- 6) What type of cabin do you want – suite, balcony, ocean view or inside?
- 7) Are you current, past or retired military? (Discounts are available through Carnival & RCCL.)
- 8) What destination are you interested in: Eastern, Western, or Southern Caribbean, Mexican Riviera, Hawaii/Tahiti, Europe, Mediterranean, Alaska or other?

## Weddings on Cruises:

Same questions as above in Cruises then:

- 1) Do you want to get married on the ship before the ship sails? If so, will you have guests that will attend but not sail? Will you have guests that will sail with them? If so, how many & cabin type?
- 2) Do you want to get married once at a port but still on the boat? The location on the ship will be determined by the size of the group which generally isn't known until 2-3 weeks prior to the wedding date when the headcount is final and the cruise ship knows which location on board that could accommodate the group?
- 3) Do you want to get married in one of their island destinations? If so, which island do you want once you determine their sailing itinerary? Some ports have requirements that are more detailed and require many weeks in advance for planning, blood work, waiting time, legal paperwork to be finalized.

**All other details can be discussed once the first few questions are answered because each cruise line offers different packages, costs and amenities.**

## Contact Information:



Anne M. Smith, CTIE, CTE, DS, MCC  
Travel Agency Owner & Events Designer



Address: P.O. Box 1231, Columbia, MD 21044  
Cell: (443) 250-2666 / Fax: (410) 964-0371  
Email: [asmith@teetravels.com](mailto:asmith@teetravels.com)  
Social Media: [theTEEagency](#) [@TEETravels](#) [InsTEEgram](#)  
Website: [Travel & Events Extraordinaire](#)  
Registry: [Destination Wedding & Honeymoon Wishes](#)  
Virtuoso: [Luxury Travel Website](#)

Director - Baltimore Area, CCRA

Web: [www.ccra.com](http://www.ccra.com) / Email: [anne.smith@ccra.com](mailto:anne.smith@ccra.com)

[Want to join CCRA? Please click here & include my name on your application.](#)

T.E.E. is an independent contractor of World Travel Service, a Virtuoso agency and Odyssey Travel Inc., a NEST agency

We are members of the Destination Wedding & Honeymoon Specialist Association (DWHSA), Affluent Traveler, CLIA, CCRA, IATAN, and TRUE.

Anne M. Smith is a 2015 Jamaica Tourist Board Top 50 Travel Agent for the US, CA & UK award recipient and the 1<sup>st</sup> Place Top Aruba ACE Producer for 3<sup>rd</sup> Quarter 2016.

